

Vidyalankar School of Information Technology,

Wadala (East), Mumbai 40037.

CDC Agenda

Date: 13/11/2021

The **6th College Development Committee** meeting of Vidyalankar School of Information Technology will be held on **30th November, 2021 at 11 on Zoom platform** to discuss the following points on the agenda.

Agenda of 6th College Development Committee Meeting

- Presentation of Action taken report of based on 5th CDC MoM and activity calendar for the academic year 2020-21
- Discussion on Mission Begin Again 2021 (Hybrid Mode of Teaching Learning)
- Formation of NAAC Cycle 2 Team for NAAC reaccreditation process.
- Introduction of new Programs affiliated to University of Mumbai [BSc. (Data Science), MA (Entertainment, Media & Advertising) MCom. (business Management)]
- Discussion on Internal Evaluation reforms for achieving academic excellence.
- Discussion on Introduction of progressive Value Added Courses/ Certificate Courses for providing hands on experiences on contemporary topics
- Dialog on new placement opportunities created for Graduate and Post Graduate students and how to exploit all the possible opportunities.
- Presentation and approval of budget
- Any other matter which enhance academic atmosphere/status in/of the institute.

Dr. K. S. Kulkarni

Principal



Meeting Schedule Time: 11:00 am		Starting Time :		11:00 am	
Meeting of	College Development Committee	Meeting No.	2021-22 /1	Held on	30/11/2021

Members present:

Mr. Vishwas Deshpande, Mr. Milind Tadvalkar, Dr. Rohini Kelkar, Mr. K. R. Chaube, Mr. Uday Tardalkar, Mr. Aditya Kandalkar, Mr. Asif Rampurawala, Mr. Vijay Gawde, Mr. Umesh Koyande, Mr. Sandip Khandekar, Dr. Poonam Mirwani

The following are the Minutes of Meeting of CDC Meeting held on 30/11/2021 at 11:00 am on Zoom Platform.

Sr. No.	Minutes of Meeting
1	<ul style="list-style-type: none"> • Welcome Address by Dr. Rohini Kelkar • CDC Members approved minutes of meeting held on 27th November 2020. • Presentation of Action taken report of based on 5th CDC MoM by Dr. Poonam Mirwani • Presentation on Review of Academic year 2020-21 by Dr. Poonam Mirwani
2	<p>Discussion on Mission Begin Again 2021 (Hybrid Mode of Teaching Learning)</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Empower teaching faculty to incorporate new and improved teaching methodologies to reinforce student-centric academic activities especially in the hybrid mode of teaching-learning. • Safety norms pertaining to social distancing, public health norms etc., discussed and explained to ensure a safe campus. • Improvement of beyond syllabus activity to bolster student participation and pique their interest in courses. • Revenue generation and improvement in quantity of short-term courses such as value-added courses, certificate courses etc., to offer a diverse spectrum of courses for skill enhancement
3	<p>Formation of NAAC Cycle 2 Team for NAAC reaccreditation process.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • NAAC Cycle 2 to form the main focus of all academic and teacher activities • All teaching and administrative staff will be trained and familiarised with NAAC, the criteria and the requisite achievements that will help achieve the objective of NAAC Cycle 2 • Core team will be supplied with an efficient task force and flexibility in academic schedule to ensure NAAC tasks are completed on time.

	<ul style="list-style-type: none"> • Support teams to be finalised.
4	<p>Discussion on new opportunities created for academic institutions as a result of online teaching learning process, and how to exploit all the possible opportunities.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Revenue generation sources to be identified departments. • Personalise strength outcomes, align these outcomes with and sustain enduring methodologies to facilitate student autonomy and empower teaching systems. • Identify and find efficient implementation of new academic, financial and recruitment models. • Differentiate offerings to meet evolving student expectations.
5	<p>Introduction of new Programs affiliated to University of Mumbai [BSc. (Data Science), MA (Entertainment, Media & Advertising) MCom. (Business Management)]</p> <p>Committee was informed about Introduction of three new Programs affiliated to University of Mumbai [BSc. (Data Science), MA (Entertainment, Media & Advertising) MCom. (Business Management)] w.e.f. June 2021.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Preparation of lesson plans to nurture students' intellectual curiosity and scientific and research temperament. • Ensure alignment of course and programme outcomes with extra-academic courses offered to provide opportunities to students to expand their knowledge and skill acquisition. • Promote inclusive access amongst students to learning resources and peer groups. • Teaching and administrative staff to be familiarised with the scope of the programmes to facilitate easy absorption of the students into the institution's thriving academic and cultural environment, on campus and online on the institution's educational interfaces.
6	<p>Discussion on Internal Evaluation reforms for achieving academic excellence.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Identify objectives that need improvement and select those that efficiently assess the extent to which the student has achieved the academic objectives. • These objectives must factor the hybrid teaching style and its role in students understanding the curriculum of the programme. • Create a conducive and efficient system that eliminates logistical hassles and drawbacks of both the traditional mode of the written examination as well as the earlier online modes of examination. • Ensure systematic data control and management of scores.
7	<p>Discussion on Introduction of progressive Value-added Courses/ Certificate Courses for providing hands on experiences on contemporary topics</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Identify courses already provided and to be provided that effectively bridge the gap between the academic and market needs.

	<ul style="list-style-type: none"> • Diagnose limitations in courses offered/ to be offered and design alternate modules to strength course implementation and student skill acquisition. • Practical modules to provide complementary training and accelerate the student employability. • Courses offered must allow students to conveniently organise their academic schedules around it. This will ensure high enrolment and participation in the course and optimum achievement of course outcomes.
8	<p>Dialog on new placement opportunities created for Graduate and Post Graduate students and how to exploit all the possible opportunities.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Placement team can work towards pre-professional/ internship opportunities for students pursuing undergraduate studies to gain inspiration for final year projects and dissertations. • Increase in professional opportunities to be identified for all programmes to ensure maximum student application. • Increase frequency of training to ensure successful recruitment of students. • Enhance soft skills and complex problem-solving skills to ensure longevity at the work place.
9	Presentation and approval of budget

Meeting ended with a Vote of thanks by Mr. Asif Rampurawala.


Principal



College Development Committee

The Following members were present for the Online CDC Meeting held on 30th Nov. 2021

At 11.00 a.m. on Zoom Platform

Sr.No	Name of the member	Signature
1	Ms. Rashmi Deshpande Chairperson	P
2	Mr. Milind Tadwalkar	P
3	Mr. Asif Rampurawala	P
4	Mr. Vijay Gawde	P
5	Mr. Umesh Koyande	P
6	Mr. Sandip Khandekar	P
7	Mr. Girish Gokhale	Ab
8	Dr. Joy Deshmukh Randadive	Ab
9	Mr. Krupashankar R Chaube	P
10	Mr. Uday Tardalkar	P
11	Mr. Aditya Kandalkar	P
12	Dr. Poonam Mirwani	P
13	Dr. Rohini Kelkar (Principal & Member Secretary)	P

Rohini Kelkar



Vidyalankar School of Information Technology,

Wadala (East), Mumbai 40037.

CDC Agenda

Date: 17/11/ 2020

The 5th College Development Committee meeting of Vidyalankar School of Information Technology will be held on 27th November, 2020 at 10:30 am on Online Platform Zoom to discuss the following points on the agenda.

Agenda of 5th College Development Committee meeting

- Presentation of Action taken report of based on 4th CDC MoM and activity calendar for the academic year 2019-20
- Presentation and discussion on SWOC analysis of VSIT
- Discussion on quality enhancement in achieving academic excellence post COVID-19.
- Higher education issues and challenges post COVID world.
- Discussion on new opportunities created for academic institutions as a result of online teaching learning process, and how to exploit all the possible opportunities.
- Discussion on organising activities for Holistic Development of Faculty and students.
- Presentation and approval of budget
- Any other matter which enhance academic atmosphere/status in/of the institute.


Principal



Meeting Schedule Time : 10:30 am		Starting Time : 10:30 am	
Meeting of	College Development Committee	Meeting No.	2020-21 /1
		Held on	27/11/2020

Members present:


Mr. Vishwas Deshpande, Mr. Milind Tadvalkar, Dr. Rohini Kelkar, Mr. K. R. Chaube, Mr. Uday Tardalkar, Mr. Aditya Kandalkar, Mr. Asif Rampurawala, Mr. Vijay Gawde, Mr. Umesh Koyande, Mr. Sandip Khandekar, Dr. Poonam Mirwani, Dr. Sarika Chouhan, Dr. Chandrahas Deshpande, Mr. Makarand Deshpande

The following are the Minutes of Meeting of CDC Meeting held on 27/11/2020 at 10:30 am on Zoom Platform.

Sr. No.	Minutes of Meeting
1	<ul style="list-style-type: none"> Welcome Address by Dr. Rohini Kelkar CDC Members approved minutes of meeting held on 31st August 2019. Presentation of Action taken report of based on 4th CDC MoM by Mr. Asif Rampurawala Presentation on Review of Academic year 2019-20 by Dr. Poonam Mirwani
2	<p>Discussion on SWOC Analysis of VSIT with CDC members</p> <p>Recommendations:</p> <ul style="list-style-type: none"> Beyond Syllabus Activities to be strengthened through industry interaction to make students industry ready. Reinforce Student centric functioning with mentoring, counselling through teachers and Effective academic monitoring on online platform. Encourage faculties to collaborate with reputed institutes for their research work Enhancing contribution to green initiatives for sustainable development of society Augmenting Alumni contribution as a benefit of online platform Revenue generation should be improved by hosting online short term value added courses
3	<p>Discussion on quality enhancement in achieving academic excellence post COVID-19 and Higher education issues and challenges post COVID world.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> Constructive approach to teaching and learning to engage the learners

	<ul style="list-style-type: none"> • Use Of Multimedia And Open Educational Resources (OER) • Constructing new developments in assessment of student learning. • Creating innovative ways to boost online participation through Polling, Chat, External Quiz Apps. Etc.
4	<p>Discussion on new opportunities created for academic institutions as a result of online teaching learning process, and how to exploit all the possible opportunities.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Get maximum benefit of virtual teaching learning process through Blended teaching and various Online Beyond Syllabus activities. • Arrange Sessions by International Guest Speakers online which were not possible earlier because of geographical disadvantage • Collaborations with corporates for Work from home internships for students • Tie ups with industry for online faculty internship
5	<p>Discontinuation of Three Existing part time management courses (Masters in Financial Management (M.F.M), Masters in Marketing Management (M.M.M) & Masters in Human Resource Development (M.H.R.D.M.) from Academic year 2022-23.</p> <p>Recommendations:</p> <p>After due deliberation on the detail and looking at “NIL” enrolment for last 05 years it was Resolved that the following three existing (three year part-time courses) in Management affiliated to University of Mumbai, be discontinued from Academic year 2022-23, and to make an application for the closure of said courses to the University.</p>
6	<p>Discussion on organising activities for Holistic Development of Faculty and students.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Organising various activities as per New Education Policy recommendation for Holistic development of staff and students • Special focus on counselling/ mentoring of students and faculty during these times of crises • Introduce continuous learning process consisting of Moral and Value Education, General Knowledge, Current Affairs, Sessions on Personality Grooming, Yoga & Meditation, Storytelling, and Book Reviews by students. • Staff involvement in Community Services
7	<p>Presentation and approval of budget</p>

Meeting ended with a Vote of thanks by Mr. Vijay Gawde.


Principal



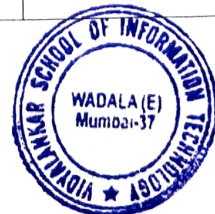
College Development Committee

The Following members were present for the Online CDC Meeting held on 27th November, 2020

At 10.30 a.m. on Zoom Platform

Sr.No	Name of the member	Signature
1	Ms. Rashmi Deshpande Chairperson	P
2	Mr. Milind Tadwalkar	P
3	Mr. Asif Rampurawala	P
4	Mr. Vijay Gawde	P
5	Mr. Umesh Koyande	P
6	Mr. Sandip Khandekar	P
7	Mr. Girish Gokhale	Ab
8	Dr. Joy Deshmukh Randadive	Ab
9	Mr. Krupashankar R Chaube	P
10	Mr. Uday Tardalkar	P
11	Mr. Aditya Kandalkar	P
12	Dr. Poonam Mirwani	P
13	Dr. Rohini Kelkar (Principal & Member Secretary)	P

Rohini



Meeting Schedule Time : 11:00 am		Starting Time : 11:00 am			
Meeting of	College Development Committee	Meeting No.	2019-20 /1	Held on	31/08/2019



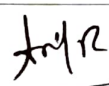
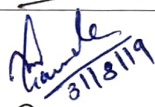
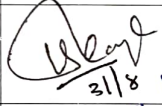
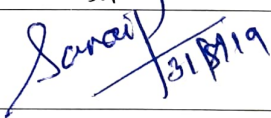
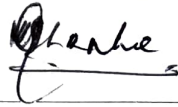


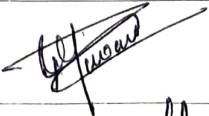

CDC Action Points

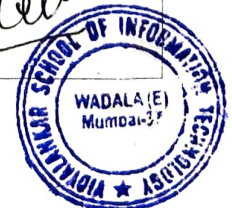
Sr. No.	Task	Suggested by	End Date	Responsibility
1.	NSDL courses to be arranged track wise. Coordination with Sathe Sir (NSDL).	Mr. Tardalkar		Santosh G. Lakshmi K.
2.	Multi Commodity Exchange of India Ltd (MCX) to be explored	Mr. Tardalkar		Amit K.
3.	VAC on cyber security	Mr. K. R. Chaube		Pushpa M.
4.	Trend of students going for higher education to be analysed.	Dr. Chandrahas Deshpande		
5.	Need to identify professional bodies for commerce and management students. ICW, CII to be explored	Mr. Vishwas Deshpande		Ajay P. Santosh G. Nisha D.
6.	"Cogencis" to be explored for BMM students internship/placement	Mr. Tardalkar		Ranjit A.
7.	Students to be trained for risk management. PRMIA members can be called for lectures.	Mr. Tardalkar		Agnus A.
8.	Need to identify the Tracks for NSS activities. NSS unit can focus on one long term activity. Prepare a white paper on vision for 2025.	Mr. Vishwas Deshpande		Harish N.
9.	Ms. Jatharkar, Nagrik Dakshata Sangh can be called for guidance.	Mr. Tardalkar		Sagar G.
10.	Identify star alumni with their designation and year of experience.	Mr. Vishwas Deshpande		Pallavi T Abhijit R.
11.	Monograph-small booklet can be prepared by staff members based on some module	Mr. Milind Tadvalkar		HoD/Cluster Mentors

College Development Committee

The Following members were present for the CDC Meeting held on 31st August, 2019, at Vidyalankar Campus.

At 11.00 a.m. – “M” Block, 7th Floor

Sr.No	Name of the member	Signature
1	Ms. Rashmi Deshpande Chairperson	
2	Mr. Milind Tadwalkar	
3	Mr. Asif Rampurawala	
4	Mr. Vijay Gawde	
5	Mr. Umesh Koyande	
6	Mr. Sandip Khandekar	
7	Mr. Girish Gokhale	Absent —
8	Dr. Joy Deshmukh Randadive	Absent —
9	Mr. Krupashankar R Chaube	
10	Mr. Uday Tardalkar	
11	Mr. Aditya Kandalkar	
12	Mrs. Poonam Mirwani	
13	Dr. Rohini Kelkar (Principal & Member Secretary)	



College Development Committee Meeting

Flow of the meeting of CDC on Saturday, 21st July 2018

Sr. No.	Duration	Item description	Speaker
1.	11.30 to 11.35 a.m.	Welcome address	Dr. Rohini Kelkar – Principal, VSIT
2.	11.35 to 11.55 a.m	VSIT Presentation	Poonam Mirwani / Sarika Chouhan
3.	11.55 to 12.55 p.m	Discussion on Agenda for the meeting	All members
4.	12.55 to 01.00 p.m.	Summing up and vote of thanks	Dr. Sarika Chouhan
5.	1.00 p.m.	Adjournment and Refreshments	

Agenda

- Confirmation of minutes of 1st CDC meeting
- Presentation of activity calendar for the academic year 2017-18
- Discussion on Quality Enhancement initiatives
- Discussion on improvement in students attendance and results
- Discussion on enrichment of research activities
- Discussion on revenue generated through value added courses
- Discussion on CSR, Staff and students Welfare Initiatives
- Presentation and approval of budget



College Development Committee

Meeting Schedule Time : 11:30 am		Starting Time :	11:30 am		
Meeting of	College Development Committee	Meeting No.	2	Held on	21/07/2018

Members present:

1. Mr. Vishwas Deshpande
2. Mr. Milind Tadvalkar
3. Dr. Rohini Kelkar
4. Mr. Asif Rampurawala
5. Mr. Vijay Gawde
6. Mr. Umesh Koyande
7. Mr. Sandip Khandekar
8. Mr. G. G. Gokhale
9. Mr. K. R. Chaube
10. Mr. Uday Tardalkar
11. Ms. Poonam Mirwani
12. Dr. Sarika Chouhan

The following are the Minutes of Meeting of CDC held on 21/07/2018 at 11:30 am in the Board Room, M Block.

Sr. No.	Minutes of Meeting
1	Welcome address by Dr. Rohini Kelkar
2	Activities Calendar for the year 2017-18 : Presentation by Ms. Poonam Mirwani
3	<p>Discussion on Agenda:</p> <p>1. Improvement in students attendance and results:</p> <p>Recommendations by Committee:</p> <ul style="list-style-type: none"> ● Close monitoring of students for achieving 100 % result ● Glamorize the course since inception ● Organise Motivational Lectures by experts and alumni

2. Enrichment of research activities:

Recommendations by Committee:

- Research culture to be strengthened
- Organise additional programmes to encourage students to do research at higher level
- Conduct additional internal seminars to promote inter disciplinary research
- Book reviews and research paper reviews and technical reviews to be conducted for faculty development

3. Value Added Courses:

Recommendations by Committee:

- Internal Board of Studies will suggest Value Added Courses to fill the gap between Mumbai University syllabus and industry expectations
- Course wise Value Added Courses to be designed
- Courses in Advanced MS-Excel & MS-PowerPoint suggested for Commerce and Management students

4. CSR, Staff and students Welfare Initiatives:

Recommendations by Committee:

- Faculty Development programmes to be arranged in association with professional bodies
- Refresher courses to be conducted for faculty

5. Presentation of budget and approval thereon by all the members

Recommendations by Committee:

- Students should prepare the budget
- BMM students should prepare the video of expectations of budget from students

6. Other discussions on students and staff welfare

The meeting ended with a summing up and vote of thanks by Dr. Sarika Chouhan



College Development Committee

Following members were present for the CDC Meeting held on 21st July, 2018 at Vidyalankar Campus At 11:30 am- "M Block", 7th Floor

Sr. No.	Name of the Member	Signature
1	Ms. Rashmi Deshpande	
2	Mr. Vishwas Deshpande	
3	Mr. Milind Tadvalkar	
4	Dr. Rohini Kelkar	
5	Mr. Asif Rampurawala	
6	Mr. Vijay Gawde	
7	Mr. Umesh Koyande	
8	Mr. Sandip Khandekar	
9	Mr. Girish Gokhale	
10	Dr. Joy Deshmukh Ranadive	Leave of Absence
11	Mr. Krupashankar R Chaube	
12	Mr. Uday Tardalkar	
13	Mr. Aditya Kandalkar	Leave of Absence
14	Mrs. Poonam Mirwani	
15	Dr. Chandahas Deshpande	
16	Mr. Makarand Deshpande	Leave of Absence
17	Dr. Sarika Chouhan	



Flow of the first meeting of CDC on Saturday, 28th October 2017

Sr. No.	Duration	Item description	Speaker
1.	11.00 to 11.15 a.m.	Welcome and introduction of CDC members and invitees	Dr. Rohini Kelkar – Principal, VSIT
2.	11.15 to 11.30 a.m.	Introduction of VSIT	Asif Rampurawala – Vice Principal, VSIT
3.	11.30 to 12.15 noon	Discussion on Agenda for the meeting	All members
4.	12.15 to 12.20 p.m.	Summing up and vote of thanks	Vijay Gawde – Vice Principal, VSIT
5.	12.20 p.m.	Adjournment and Refreshments	

Agenda

- Presentation of activity calendar for the even semester starting from last week of November 2017
- Presentation of current research oriented activities and discussion on enhancement of good research
- Presentation of beyond syllabus activities and discussion on introducing more of such activities
- Presentation and approval of budget
- Discussion on IQAC observations – Environmental audit and other initiatives
- Staff and students welfare initiatives



Meeting Schedule Time : 11:00 am		Starting Time :		11:00 am	
Meeting of	College Development Committee	Meeting No.	1	Held on	28/10/2017

Members present:

1. Mr. Vishwas Deshpande
2. Mr. Milind Tadvalkar
3. Dr. Rohini Kelkar
4. Mr. Asif Rampurawala
5. Mr. Vijay Gawde
6. Mr. Umesh Koyande
7. Mr. Sandip Khandekar
8. Mr. G G Gokhale
9. Dr. Joy Deshmukh Randadive
10. Mr.K.R. Chaube
11. Mr.Uday Tardalkar
12. Mr.Aditya Kandalkar
13. Ms. Poonam Mirwani

The following are the Minutes of Meeting of CDC held on 28/10/2017 at 11:00 am in the Board Room, M Block.

Sr. No.	Minutes of Meeting
1	Welcome address and introduction of CDC members and invitees Dr. Rohini Kelkar
2	Introduction of VSIT: Presentation by Mr. Asif Rampurawala

3

Discussion on Agenda:

- 1. Activity calendar for the even semester was presented by by Asif Rampurawala.**

Recommendations by Committee:

- Create employability through different activities
- Use of social media and IT together
- Value added courses calendar
- Advisory committee for BMM

- 2. Presentation of current research oriented activities.**

Recommendations by Committee:

- Research culture to be brought and strengthened
- Inter disciplinary discussion on contemporary issues
- Encourage students to do research
- Peer review and notified journals to be shortlisted
- Conduct supplementary internal seminars
- Book reviews and research paper reviews
- Shanivar manch can be used as a platform for research oriented activities

- 3. Presentation of beyond syllabus activities.**

Recommendations by Committee:

- Strengthen E Cell by conducting programmes on social entrepreneurship
- Tie up with NGOs
- Collaborations with companies for Students and Faculty Internships and Adult learning techniques
- Pre Placement training for the students should start at early stage and it should be an on-going process
- Strengthen Alumni association and invite alumni to encourage job aspirants
- Safety rules to be instructed to all the students through different activities
- Emphasis on physical and mental health of staff and students
- Appoint placement secretary (student) as a bridge between placement cell and students
- Mentoring of students should be done at various levels

- 4. Presentation of budget and approval thereon by all the members**

- 5. Other discussions on students and staff welfare**

The meeting ended with a summing up and vote of thanks by Mr. Vijay Gawde.



College Development Committee

The Following members were present for the CDC Meeting held on 28th October, 2017 at Vidyalankar Campus.

At 11.00 a.m. – "M" Block , 7th Floor

Sr.No	Name of the member	Signature
1	Ms. Rashmi Deshpande Chairperson <i>MR. Vishwas Deshpande</i>	
2	Mr. Milind Tadwalkar	<i>Milind</i>
3	Mr. Asif Rampurawala	<i>Asif</i>
4	Mr. Vijay Gawde	<i>Vijay</i>
5	Mr. Umesh Koyande	<i>Umesh</i>
6	Mr. Sandip Khandekar	<i>Sandip</i>
7	Mr. Girish Gokhale	<i>Girish</i>
8	Dr. Joy Deshmukh Randadive	<i>Randadive</i>
9	Mr. Krupashankar R Chaube	<i>Krupashankar</i>
10	Mr. Uday Tardalkar	<i>Uday</i>
11	Mr. Aditya Kandalkar	<i>Aditya</i>
12	Mrs. Poonam Mirwani	<i>Poonam</i>
13		
14		
15	Dr. Rohini Kelkar	<i>Rohini</i>

